



# Big Sky Libraries

Number 61 May/June, 1999

Montana State Library [MSL]

## *Inside:*

A Word from Our State Librarian  
Karen's Schedule  
1999 Directory Changes  
Statewide LaserCat Subscriptions  
ILL Reimbursement Changes  
Collection Management Honor Roll  
Notes from MSL  
Legislative Update  
Spotlight: Don Cornish, Collections  
Management Librarian  
Calendar

## MSL's Fall Workshop

MSL's fall workshop will be held at the Yogo Inn in Lewistown, on September 24-25 [limit of 80 people]. The two day workshop is funded, in part, with Library Services and Technology Act [LSTA] grant funds. The free workshops include two lunch meals and the Yogo Inn offers a guaranteed room rate to participants of \$49 per night for a single and \$59 per night for double occupancy. Participants will pay their own travel, accommodations and other meal expenses. Pre-registration packets will be available soon.

The workshop will feature seven sessions. Sessions will be run twice. Continuing education credits are available. Sessions include:

**Basic Reference Service**, Jim Peters, Asst. Director, Parmly Billings Library. Covers fundamentals of thorough reference service for all types of patrons. Topics include conducting a reference interview, where to look for answers to questions, and how to direct patrons to the materials needed.

**Basic Interlibrary Loan [ILL]**, John Thomas, Reference/ILL Carroll College. Ill procedures will be covered, with emphasis on the recent changes in the Montana Interlibrary Sharing Protocol. Covers how to locate materials for borrowing, filling out an ILL request form, routing a request, what statistics to keep, and the

*Fall Workshop (Continued on page 3)*

## Gates Foundation Offers Grants to Montana Public Libraries

The Montana State Library submitted a Partnership Grant application to the Gates Library Foundation [GLF] in October 1998. GLF approved the grant and will offer Montana public libraries the opportunity to apply for computers, software, training, and access to the Internet.

Most Montana public libraries, including branches, are eligible to apply. GLF requires that the library building serve a population with a poverty threshold of 10 percent or higher according to the 1990 US Census. Colstrip, Belt, Boulder, Big Timber, Conrad, Denton, Joliet,

and Manhattan libraries do not qualify, but can participate in training and purchase discounted equipment and software.

The program will purchase computers and hardware necessary to access the Internet, provide staff with training, and donate all software for each eligible public library building. Participating libraries are responsible for costs of Internet access, training, and upgrading equipment and software after 2003.

The GLF began in 1997 and is dedicated to helping public libraries bring computers, Internet access and training to low-income communities in North America. Montana is part of the second round.

MSL will provide more information about the program as it becomes available.

### GLF TENTATIVE TIMELINE

- Step 1:** Nov. 1999. Grant application workshops. Library staff can complete most of the application at the workshop.
- Step 2:** By Dec. 1999. Grant applications go to GLF.
- Step 3:** Feb.-Mar. 2000. "Before your Computer Arrives" workshops.
- Step 4:** Mar.-Jun. 2000. Order equipment, installation and training begins.

## A Word From Our State Librarian

I'm writing this only five days after the legislative session ended and haven't had time to objectively judge our successes and failures. I do owe some thank yous. First, thanks to all of you who contacted a legislator on behalf of libraries. Also, working with Lois Fitzpatrick, MLA Government Affairs Committee Chair, and MLA lobbyists, Kathy Smith and Jim McGowan, was a pleasure. I also know that I have a lot of work to do. The session acts as a dam that creates a reservoir of delayed projects and ideas that break forth once legislators leave Helena.



Believe it or not, some of this work includes planning for the 2001 session. The Law Revision Task Force plans to meet on June 4<sup>th</sup> after a five-month break and start studying possible legislation for '01. If you have any ideas for possible legislation, please contact a Task Force member or me.

The Networking Task Force is revving up again as they help MSL select a vendor for the statewide database project and guide the activities of the nascent Montana Library Network. The first activity of this project, hiring a Director, is complete. A team of librarians, Maggie Farrell, Bonnie Williamson, Janice Bacino, Al Randall, Bob Cooper, and Darlene Staffeldt interviewed the candidates and chose Bruce Newell from the Lewis and Clark Library. Many of you know Bruce and, like me, admire his vision and energy. Bruce has dreamed of a Montana Library Network for many years and looks forward to building his dream.

Another new LSTA project is the Library Improvement Project in Madison County including the Sheridan, Twin Bridges, Ennis and the County Library based in Virginia City. This demonstration project allocates funds to these four libraries to show citizens the benefits of a unified county library system. The project started with a bang as advisory committee members, composed of five citizens, initiated a citizen survey and plenty of press coverage for the project.

Projects sunk deep in the reservoir are follow-up activities for the Education Summit meeting held last October 30. Participants in this meeting thought that ways in which the university system might improve school-library media training and starting a library technician associate program in the university system were ideas worth exploring. I hope to organize these explorations within the next two months.

Again, I appreciate all your support during the legislative session. I look forward to working with you on these projects and others to improve Montana's libraries.

## Karen's Schedule:

**May 17 - 24** - Vacation

**June 4** - Law Revision Task Force Meeting, Helena

**June 9** - Commission Meeting, Helena

**June 11-12** - Western Council of State Librarians, Big Sky

**June 13-16** - MPLA/MLA Meeting, Big Sky

**August 12-15** - PNLA, Calgary

**August 18**, Commission Meeting, Lewistown

## 1999 Directory Changes

**Page 12** - Glacier County Library, e-mail: glibrary@northern.net

**Page 14** - Bicentennial Library of Colstrip, new director: Nancy Brennan.

**Page 17** - Lewis & Clark Public Library ILL Loan Assist. name change: Diana Zimmerman, e-mail: dzimmer@mtlib.org

**Page 19** - Lincoln County Public Library new Director: Marlene Palmquist [6-1].

**Page 20** - Manhattan Community Library:

Mailing Address: PO BOX 425, MANHATTAN MT 59741-0425

Street Address: 200 W. Fulton Ave.

Phone number: 406-284-3341 ext. 222

Fax number: 406-284-6086, Public Librarian: Julie Herdina

Head Librarian: Colet Bartow

E-mail: cbartow@manhattan.k12.mt.us

Hours: M-Th 2-8; F 2-5p; Sa 1-4p

## Statewide LaserCat Subscriptions

MSL will again offer Montana libraries the chance to subscribe to OCLC/WLN's LaserCat CD-ROM product for 1999-2000. Subscriptions begin with the September 1999 issue. Subscription costs, which are same as last year, will be: September LaserCat issue only \$365, or all four LaserCat issues [September, December, March, June] \$787. Details about the statewide subscription and order forms will be mailed to libraries in early May.

## ILL Reimbursement Changes

### Change One

#### ILL REIMBURSEMENT TIME LINE

**July 1, 1999** - Yearly ILL reimbursement begins

**August 31, 1999** - Requests for transition year reimbursement payment due to MSL

**July 31, 2000** - Claims for FY 2000 interlibrary loans due at MSL. Requests for semiannual payment from libraries with more than \$10,000 in reimbursement due to MSL.

**August 31, 2000** - FY 2000 reimbursement checks sent to local libraries.

As you may remember, the State Library Commission approved a change in the procedures by which the State Library reimburses libraries for interlibrary loans. These changes will take effect on July 1, 1999, which is the first day of Fiscal Year 2000.

The first change that MSL will make is to issue reimbursement annually instead of quarterly. FY 2000 is the transition year. Libraries will receive interlibrary loan reimbursement in FY 2000 only as noted below. MSL will reimburse libraries for eligible loans made in FY 2000 after July 1, 2000.

During this transition year, MSL will offer a one-time advance to libraries that **request this payment by August 31, 1999 by notifying:**

**KRIS SCHMITZ  
MONTANA STATE LIBRARY  
PO BOX 201800  
HELENA MT 59620-1800**

If a request is received, MSL will provide an advance of 50% of your total FY 1999 reimbursement by October 1, 1999. You will receive the balance of your reimbursement for loans made in FY 2000 (adjusted for advance) after July 1, 2000.

In future years, most libraries will receive one payment annually from MSL. However, libraries who receive more than \$10,000 in reimbursement in the previous fiscal year, may request that MSL reimburse them semiannually. Libraries that wish to receive an advance but that do not meet the disbursement amount requirement will be evaluated on an individual basis.

### Change Two

The new rules require that the person in charge of the interlibrary loan process receive training in the new interlibrary loan protocol. MSL offered this training last fall, will offer a training session in September 1999 and hopes to present an abbreviated session at the MEA Fall conference.

MSL provides two more methods for libraries to meet this requirement. Libraries can borrow a videotape of the fall training or request a self-assessment tool. Contact Sue Jackson at 800-338-5087.

With a library's first request for FY 2000 reimbursement, MSL will require that the library director certify that the appropriate staff member has fulfilled this training requirement. Without certification, the library cannot receive reimbursement.

### Change Three

HB 125, which has been signed by the Governor, clarifies which loans are eligible for reimbursement. Loans between school libraries within the same school district or in districts that have overlapping boundaries, are no longer eligible for reimbursement. The full text of HB 125 is available online at: <http://161.7.127.14/bills/billhtml/HB0125.htm>.

If you have any questions about these changes, contact Sue Jackson or Bob Cooper at 1-800-338-5087; or John Finn at 1-888-502-0012.

#### *Fall Workshop (Continued from page 1)*

responsibilities of the borrower and lender. Attendance at this session will qualify the attendee for the state ILL reimbursement program.

**Collection Management**, Mary Bushing, Information Resources Development Librarian, Montana State University Libraries. The session addresses caring for library collections of all kinds. Covers preparation, use and maintenance of a collection management policy, how and when to weed, and establishing priorities for the collection.

**Planning for Results**, Darlene Staffeldt, State-wide Library Resources Manager, MSL. The ses-

*Fall Workshop (Continued on page 4)*

## Collection Management Honor Roll

Making the Montana Collection Management 1998 Honor Roll is quite an achievement for the 33 libraries and librarians that qualified this year.

MSL is committed to helping build shared databases of Montana library records so that libraries can better share resources and carry out cooperative collection development activities. The following criteria were used to determine which libraries made the honor roll:

1. Library has an approved Collection Management Policy on file at Montana State Library.
2. The library's Collection Management Policy has been appropriately updated and thus is current.
3. Over 50% of the library's titles are entered on the WLN database
4. The library has been actively adding and/or deleting titles from the WLN database for at least the past three years.

### 1998 COLLECTION MANAGEMENT HONOR ROLL

#### ACADEMIC

BILLINGS, ROCKY MOUNTAIN COLLEGE  
BOZEMAN, MONTANA STATE UNIVERSITY LIBRARIES  
GLENDDIVE, DAWSON COMMUNITY COLLEGE  
GREAT FALLS, UNIVERSITY OF GREAT FALLS LIBRARY  
HELENA, HELENA COLLEGE OF TECHNOLOGY  
KALISPELL, FLATHEAD VALLEY COMMUNITY COLLEGE  
MISSOULA, THE UNIVERSITY OF MONTANA  
POPLAR, FORT PECK COMMUNITY COLLEGE

#### PUBLIC

BAKER, FALLON COUNTY LIBRARY  
BOZEMAN, BOZEMAN PUBLIC LIBRARY  
BUTTE, BUTTE-SILVER BOW PUBLIC LIBRARY  
CASCADE, WEDSWORTH MEMORIAL LIBRARY  
CHESTER, LIBERTY COUNTY LIBRARY  
CHINOOK, BLAINE COUNTY LIBRARY  
COLSTRIP, BICENTENNIAL MEMORIAL LIBRARY  
CONRAD, CONRAD PUBLIC LIBRARY  
ENNIS, MADISON VALLEY PUBLIC LIBRARY  
GLASGOW, GLASGOW CITY COUNTY LIBRARY  
HARLEM, HARLEM PUBLIC LIBRARY  
HAVRE, HAVRE-HILL COUNTY LIBRARY

LEWISTOWN, LEWISTOWN PUBLIC LIBRARY  
LIBBY, LINCOLN COUNTY PUBLIC LIBRARY  
PLAINS, PLAINS PUBLIC LIBRARY  
PLENTYWOOD, SHERIDAN COUNTY LIBRARY  
SCOBEEY, DANIELS COUNTY LIBRARY  
SIDNEY, SIDNEY PUBLIC LIBRARY  
VALIER, VALIER PUBLIC LIBRARY  
WIBAUX, WIBAUX PUBLIC LIBRARY

#### SCHOOL

EUREKA, EUREKA PUBLIC SCHOOL LIBRARY  
EUREKA, LINCOLN COUNTY HIGH SCHOOL LIBRARY  
GLENDDIVE, DAWSON COUNTY HIGH SCHOOL  
MEDIA CENTER  
LIBBY, LIBBY MIDDLE SCHOOL LIBRARY  
LIBBY, LIBBY ELEMENTARY SCHOOL LIBRARIES

Due to a busy and complex joint MLA/MPLA conference schedule, there will be no formal presentation of the honor roll this year. If you have any question regarding your status on the honor roll or collection management policies, contact Maggie Meredith, MSL, 406-444-5351.

We are proud of all the libraries' efforts to build Montana's database. Thanks to you all.

#### *Fall Workshop (Continued from page 3)*

sion focuses on long-range planning for libraries. It will help library directors and trustees understand the planning process, and develop and prioritize long-range goals for libraries and future library services.

**Electronic Database Training,** John Finn, State-wide Technology Librarian, MSL. Learn how to use the electronic periodical database purchased through the statewide subscription [database selection is in process]. Attendees will learn how to search the database and to teach patrons to use it.

**Beginning LaserCat,** Margi Mann, OCLC/WLN. Session focuses on LaserCat features and how it works with other library applications. Covers searching, manipulation of search displays, file management, and ILL requests using LaserCat.

**Advanced LaserCat:** MARC Records Review, Margie Mann, OCLC/WLN. Covers manipulating MARC records found in LaserCat. Learn how to use LaserCat as a MARC records source, to download MARC records, and to print or edit records.



## Notes From MSL

At his last meeting as an MSL Commissioner **Harold [Hal] Stearns** received a certificate, signed by Governor Racicot and the State Librarian thanking him for his many services to the library community. The certificate was presented by Mike Schulz, MSL Commission Chair.



Harold Stearns [right] with his son, Harold Stearns, Jr.

**Bruce Newell** accepted the position of Montana Library Network director. Bruce will build and maintain a Montana Library Network offering seamless electronic access to a web of library resources for Montana citizens. The network will link existing library resources, provide training to librarians and staff on network use, and access to external resources, such as the Internet.

MSL has become a partner with the **First Years Last Forever Campaign** to help spread the message that the first three years of life have long term impacts. As part of our partnership, MSL sent out a video to public libraries on selecting daycare.

## Legislative Update

### MSL BUDGET REQUEST

**STATEWIDE LICENSE FOR A PERIODICAL DATABASE** - The Legislature approved \$400,000 in MSL's budget for this project. MSL solicited bids for the product and expects the project to begin on September 1<sup>st</sup>.

**BASE BUDGET** - The Legislature approved Statewide Library Resources' base budget, but declined to fund an increase in the Heritage contract.

### COMMISSION-SPONSORED LEGISLATION

**HOUSE BILL 125** - Sponsored by Representative Royal Johnson and signed by the Governor on March 29. The bill allows all types of libraries to join federations and disallows some types of interlibrary loans for reimbursement [see article on ILL Reimbursement Changes].

**HOUSE BILL 107** - Sponsored by Representative Linda McCulloch. Signed by the Governor on April 10. HB 107 allows cities or counties to ask voters to approve an increase in the library's maximum mill levy for a time so specified on the ballot. The bill also allows cities and counties to ask voters to approve bonds for bookmobiles and remodeling library buildings.

**HOUSE BILL 152** - Sponsored by Representative Shiell Anderson establishing library districts. After considerable discussion and some small amendments in the House Taxation Committee, this bill was approved. On February 2<sup>nd</sup> the House discussed the bill for 48 minutes. The second reading vote was 58 for and 41 against. February 3, on third reading, the bill was defeated by a vote of 49 to 51.

### OTHER LIBRARY-RELATED LEGISLATION

**HOUSE BILL 223** - Sponsored by Representative Bob Lawson. MLA and MSL testified in opposition before the House Local Government Committee. Representative Lawson asked that the bill be tabled. This bill would have allowed cities and counties to have either five or seven member library boards.

**HOUSE BILL 376** - Sponsored by Representative Alan Walters. MLA and other education groups testified in opposition in front of the House Education Committee. The bill required school boards to install filters on all computers with Internet access. The bill was tabled on February 5<sup>th</sup>.

**SENATE BILL 332** - Sponsored by Senator Pete Ekegren. MLA, MSL, MEA, the National Guard, the Department of Administration, and the University System testified against the bill before the Senate Business and Labor Committee on February 5<sup>th</sup>. The bill would have prohibited state and local governments from offering telecommunications, Internet, or cable-TV service in competition with private business. As written, libraries could not have dispensed information from the Internet. The bill was tabled in Committee.



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the Montana State Library

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## *Spotlight: Don Cornish, Collections Management Librarian*

The Montana State Library first hired Don Cornish in February of 1979. He worked with Harold Chambers in state and federal documents for several years until resigning to go back to school.

After various careers and many moves around the state and country, he started again at MSL in June of 1995. He's worked as a volunteer and in several different positions before settling into his current job as the Collections Management Librarian. In addition, he is in charge of technical services, state and federal documents librarian and works on the reference desk.

Don was born in Virginia and raised in Connecticut and Montana. He graduated from the University of Montana with a degree in Social Work and also

attended the Vo-Tech and completed the carpentry course. In 1994, he graduated from the University of Arizona with his Master's degree in Library Science. With degrees in Social Work, carpentry and Library Science he is equally adept at working with warped people, boards and books. He's been happily married for almost 13 years

now and when not wrestling with his two boys he still dreams of winning the Tour de France.



Don Cornish, Collections  
Management Librarian

## *Calendar*

For more information on these and other Montana Library events, visit our web calendar at: <http://msl.state.mt.us/calendar.html>

**June 9** - Montana State Library Commission Meeting, Helena

**June 13-16** - Mountain Plains Library Association [MPLA]/Montana Library Association [MLA] Joint Meeting, Big Sky

**August 18** - Montana State Library Commission Meeting, Lewistown